



# JAMES RENWICK ALLIANCE FOR CRAFT

## **James Renwick Alliance for Craft Board Member Service**

JRACraft is a vibrant group of art enthusiasts, collectors, artists, educators, students and art professionals who share a passion for contemporary American craft. We are committed to advancing connoisseurship, education and public appreciation of craft art as well as promoting individual achievements of excellence and innovation in the craft field.

The James Renwick Alliance board of directors is made up of 20 to 30 dedicated supporters and volunteers who meet 6 to 7 times a year and enjoy some of the Alliance's most exclusive benefits.

### **Board Member Requirements**

- Must be a member of the James Renwick Alliance for Craft
- All board members serve a two-year term, July to June
  - This can be renewed up to 3 consecutive terms
- Serve on two committees or chair one
  - (We recommend first-year board members start with one committee to get acquainted.)
- Attend at least half of the board meeting
  - There are 6-7 meetings a year with no meetings in the summer (July-August).

The **James Renwick Alliance for Craft** is an independent national non-profit organization that celebrates the achievements of America's craft artists and fosters scholarship, education, connoisseurship and public appreciation of craft art. Founded in 1982, the Alliance fulfills its mission through public programs, educational trips, publications, recognition of craft artists, and financial support of museums and other non-profit organizations, including the Renwick Gallery of the Smithsonian American Art Museum.



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## **Board Member Responsibilities**

- Know and support the vision, mission, and goals of the JRACraft
- Act as an ambassador and enthusiastic supporter of JRACraft to the community including the general public, the wider quilt world, collectors, members, volunteers, and staff
- Understand, plan, monitor, and strengthen the organization's programs and services
- Be familiar with committees, projects, programs, exhibitions, regions, events and other JRACraft endeavors through reading our Craft Quarterly, JRACraft emails and Board reports, familiarity with the website and asking questions for additional information
- Take advantage of opportunities to support JRACraft on social media, at art events and in other professional and personal settings
- Prepare for and participate in the 5-8 JRACraft Board meetings held most months through September through May on third Tuesdays or notify the secretary of absences
- Actively serve a minimum of one year term and consider joining a different committee after six years
- Maintain confidentiality of Board business
- Serve in or lead at least one committee
- Support the Executive Director and assist in the annual Executive Director's review as needed by the President
- Assess the performance of committees and make recommendations when needed
- Consider the board needs of JRACraft and actively make suggestions for new board members to the planning & nominating chair
- Attend and volunteer at JRACraft events, and trips.
- Understand fiduciary responsibility to JRACraft, and act to foster sound fiscal management
- Support the organization as a financial priority of your philanthropic giving
- Maintain membership in an appropriate category
- Participate in our annual Spring Craft Weekend by donating, purchasing, or actively promoting the event
- Recognize that fundraising is a major revenue stream for JRACraft and that Board members play an active role in thanking, and maintaining good relationships with donors, and cultivating
- Report all potential conflicts of interest to the Board annually and without delay when a new conflict arises, as required by the JRACraft conflict of interest policy



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## **Committee Chair Responsibilities**

- Schedule and lead committee meetings
- Lead initiatives as directed by the Board, President and Executive Director
- Create written board reports and send them to the Secretary for inclusion in the board agenda
- Make recommendations to the board for discussion and action when needed
- Work with the committee to create and/or work from a cohesive action plan that is part of the organization's mission and goals
- Work with the committee to seek out and engage new committee members with expertise in your committee's focus
- Actively serve a full 2-year term with the option of two additional terms
- Work with the Executive Director to identify and train a replacing chair when necessary
- Participate in JRACraft Board meetings when needed
- Maintain membership in an appropriate category

## **Committee Member Responsibilities**

- Know and support the vision, mission, and goals of the JRACraft
- Act as an ambassador and enthusiastic supporter of JRACraft to the community including the general public, the wider quilt world, collectors, members, volunteers, and staff
- Understand, plan, monitor, and strengthen the goals of your committee
- Take advantage of opportunities to support JRACraft on social media, at art events and in other professional and personal settings
- Actively serve a full 2-year term with the option of two additional terms
- Maintain confidentiality of Committee business
- Consider the needs of committee and actively make suggestions for new committee members to the committee chair and staff
- Maintain membership in an appropriate category